



ALHAMBRA
UNIFIED SCHOOL DISTRICT

Alhambra High School
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To: AHS Staff and Faculty
From: AHS Office of Instruction
Date: November 20, 2019
RE: AHS Pupil-Free Professional Development Day

On Monday, December 2, 2019, Alhambra High School will host our first site Professional Development Day. These days are contractual work days and attendance is required.

The work day will be 7 hours in length, with a 45 minute lunch. Pursuant to Article X, Section F of the District/ATA contract, an absence will require medical verification upon return to receive pay. Additionally, an Absence Affidavit must be completed by the employee. Arriving late at the beginning of the day or when returning from lunch may also require the completion of an Absence Affidavit.

All employees are expected to sign-in at each session. The agenda is as follows:

Time	PD Session	Group Focus
8:00-10:00 am	Positive Behavior Intervention & supports (PBIS)	All Staff in Cafeteria
10:00 am-12:00 pm	Department (Subject-Specific) Collaboration	English -Department Math - Create/Modify Review and Finals & Performance Task Social Science -CA Democracy Schools CTE -Get Focused/CTE Wheel VAPA -Course Update, VAPA Pathways PE -Course descriptions, list of activities, interventions World Languages -Online Resources Special Education - Resource, Collaboration, MDD teams Counselors -Department Meeting Science -NGSS Curriculum Planning/Lesson Design at District with UCLA at 10:30

12:00-12:45 pm	Lunch	On your own
1:00-3:00 pm	Department Collaboration	English -Grade Level PLC Math -M1, M2, M3 Benchmark Interim Assessment Analysis Social Science -CA Democracy Schools CTE -Career Center with Dr. Huang VAPA -Recruitment video and roadshow planning PE -Pre-test for Fitness Test World Languages -Biliteracy Seal Application Special Education - PIR Presentation with D. Browne Counselors -Department Meeting Science - NGSS Modules with A. Quan

Classified Staff-ONLY

As classified site employees, you play an important role at our school sites in fostering the social, emotional and behavioral well-being of our students. Your participation in site-based *Positive Behavior Intervention and Supports (PBIS)* professional development alongside certificated staff is essential to successful implementation (refer to Sept 2019 memo):

- If you are a 8.94 or 9.3 month classified employee, you will be paid to attend the two hour PBIS training.
- If you are a 10+ month classified employee and are already working, you will attend the two hour PBIS training.
- If your regular work hours do not include the 8:00-10:00 a.m. time frame, you will be paid for any additional time beyond your work day.

Please note this is only for the 2 hour PBIS Session.